

MINUTES of Euxton Parish Council full council meeting held on 20 June 2024 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr I Hamer Cllr V Thornhill
Cllr E Jones Cllr R Peers Cllr H Tune
Cllr B Duckworth Cllr D Rigg Cllr B Williamson
Cllr P Fellows Cllr A Riggott Cllr J Williamson
Cllr G Vickers

Clerk: L Hardman

Members of the public: 1

1. Apologies

Cllrs A Oddy, P Morton, S Walker

2. Declarations of Interest and Dispensation Considerations

Cllr B Duckworth re 5 Gleadhill House Gardens (Agenda Item 5).

3. Minutes of Council Meetings

Resolved: Minutes of the Annual Council Meeting held on 16 May 2024 to be amended to show Cllr H Tune was in attendance, were agreed to be an accurate record and signed by the Chairman.

4. Public Participation – no members of the public in attendance.

Member of the Public discussed the Planning Application for 5 Gleadhill House Gardens for the change of use of the dwelling to a live/work unit. Cllr Duckworth raised concerns for residents, parking issues and referred to a letter submitted to the Planning Department at CBC (copies provided for Councillors). The matter was discussed and Cllr Riggott advised that the decision will be made by the Planning Department at CBC and not EPC

5. Statutory Business

Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

24/00422 – The off-street parking provided for the dwelling house (4 spaces and garage spaces if they are used for car parking) is adequate for residential use. If the garage is used for commercial use there will be a minimum of 2 car parking spaces dedicated to commercial use. It is likely that the car parking space will be reduced in the garage because of necessary building work to allow for access to the workspace. Letter to CBC required. NOTE – Item to be placed on the next Agenda to discuss standard letters re guidance for future planning applications relating to parking.

24/00387 – Insufficient detail provided re the extension and parking spaces. Detailed plans should be provided to allow EPC to make comment. Cllr Riggott requested a letter to CBC regarding applications that do not provide enough information.

24/00345 – No specific off-street parking policy in Chorley for class C4 use, however C3 requires 3 spaces for 4 bedrooms. Cllr Riggott stated that we need a copy of the CBC HMO Policy to clarify the parking issues.

24/00319 – There are No Observations on the planning application however there may be some changes to satisfy other legislation, EPC will comment at that stage.

Cllr Thornhill stated EPC should object on the grounds of inappropriate development on Green Belt land. He has drafted a response which will be forwarded to the Clerk. All Councillors voted in favour.

24/00457 – No Observations

24/00434 – No Observations

24/00439 and 481 – Amended plans for house types and landscaping No Observations

24/00430 – The number of bedrooms has increased to 6. Concerns raised regarding additional off-street parking and surface water drainage. Letters to CBC to establish if the water tank on site can cope with the additional surface water and to enquire re additional off-street parking.

24/00446 – Standard clause A1

Resolved: Members agreed with the responses and required actions detailed above. Chairman requested Minutes show that Cllr B Duckworth has a vested interest in 24/00422.

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

Resolved: Council approved the listed expenditures.

6.2 Receive finance reports circulated

Resolved: Council approved the reports.

6.3. Note receipt of the Precept and CIL monies in May as shown on the income report

Resolved: Council noted receipt of the Precept and CIL monies in May as shown on the income report.

7. Discuss Scam reports and how Council circulates information discuss any projects or methods it can undertake to inform residents

'In The Know' article has been featured in the newsletter and published on the EPC website. Cllr Riggott stated that LCC send out a report once a month and suggested that people follow the LCC link to 'scam busters'. The link is currently being rebranded and he will update Council once it is completed. Members of the Public can report any incidents to Trading Standards. The Chairman suggested that we provide a regular column or update in the newsletter and on the website.

8. Lancashire Association of Local Councils (LALC) discuss a membership offer and information on membership from LALC, the benefits of membership and whether to re-join

Members discussed the information and papers provided.

Resolved: Councillors voted to re-join the Association for an initial reduced cost for one year at £634.56.

9. Matters for Information

Cllr Peers advised that the location details and number are not clear on the defibrillator at the Community Centre, can they be contacted and notified. The defibrillator is not owned by EPC, Cllr Rigg stated that we require a list of

defibrillators in the village which are not owned by EPC (Euxton Villa, Community Centre). Cllr Riggott suggested that a clause should be included in future EPC grants to state that the defibrillator is registered and maintained by the applicant.

Cllr Peers reported that the wildflowers have not been planted on Runshaw Lane by CBC, can they be contacted to enquire if planting is to be carried out as the area is now full of weeds.

Cllr Tune enquired if EPC are still presenting the Euxton Star Award, if so can it be mentioned in the next newsletter to remind residents to nominate and vote.

Cllr Riggott reported that the signs for the car wash on Euxton Lane are still being displayed, can CBC be contacted for an update.

Cllr Rigg reported that land to the rear of Princessway currently has United Utilities staff carrying out surveying work with regard to the water/drainage issues.

Cllr Jones reminded all Councillors that Gala Day is on 6th July 2024 and Skip Day will be on 20th July 2024.

The Chairman declared the meeting closed.

8.15 pm

APPENDIX 1 – Payments list

Following pages are the payments from 1st April up to this June meeting.

List of Payments made between 01/04/2024 and 30/06/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2024	Chorley Business & Technology	001	444.00		Office rental
02/04/2024	EE Mobile & Broadband	002	93.34		Mobiles
02/04/2024	Easy Websites	003	118.80		Website and emails
03/04/2024	Southern Electric	004	72.25		Electricity
10/04/2024	Peoples Pension	005	253.06		Pensions
15/04/2024	British Telecom	006	180.82		Telephony & BB
18/04/2024	RBS Bank	007	1.05		Charges
18/04/2024	Various	011	6,910.77		Salaries April 2024
18/04/2024	Various	11	0.35		Salaries correction
19/04/2024	ICO	008	35.00		License
22/04/2024	Water Plus	009	315.99		Water - Greenside
22/04/2024	Water Plus	010	84.60		Water - Greenside
22/04/2024	Water Plus	009B	0.01		Water-Greenside
24/04/2024	Burt Wesley & Sons Ltd	012	336.00		Allotment clearance
24/04/2024	HMRC	013	1,690.07		Tax & NI April 2024
24/04/2024	Rialtas Business Solutions	014	230.40		Finance package
24/04/2024	Aspli Safety	015	90.48		Pickers feet
26/04/2024	Plusnet	016	7.49		Mobile
26/04/2024	Awan Marketing Int Ltd	017	11.99		Glue for picker feet
26/04/2024	Screwfix	018	77.87		PPE
30/04/2024	British Telecom	019	251.43		Telephony
30/04/2024	Water Plus	009A	-0.03		Water - Greenside
01/05/2024	Easy Websites	20	118.80		Website and emails
01/05/2024	Chorley Business & Technology	21	461.76		Office
01/05/2024	Chorley Business & Technology	21A	-17.76		Office rent
01/05/2024	Chorley Business & Technology	21B	17.76		Office rent
02/05/2024	EE Mobile & Broadband	22	100.70		Mobiles
03/05/2024	SSE Energy Solutions	23	156.33		Electric - S'Port Road
08/05/2024	Lebara Mobile	24	1.86		Mobile - Allotment
08/05/2024	Wide Shoes	25	73.47		PPE
08/05/2024	Lebara Mobile	24A	-0.38		Mobile - Allotment credit
08/05/2024	Elite Industrial Supplies Ltd	26	273.30		PPE
08/05/2024	CEX	27	115.00		Mobile handset
08/05/2024	Timpson	28	9.95		Keys
08/05/2024	TESCO	29	33.20		Equip Allot Cabin
08/05/2024	Elite Industrial Supplies Ltd	26A	-0.01		PPE
09/05/2024	Elite Industrial Supplies Ltd	30	13.20		PPE
09/05/2024	Elite Industrial Supplies Ltd	30A	24.58		PPE
09/05/2024	Sports Direct	31	37.98		PPE
10/05/2024	Peoples Pension	32	265.05		Pensions
10/05/2024	Amazon	33	3.99		Phone cover
15/05/2024	Viking Direct Ltd	34	190.19		Stationery
15/05/2024	Viking Direct Ltd	34A	0.01		Stationery

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/05/2024	Various	36	7,747.26		Salaries May 2024
16/05/2024	Various	36A	0.20		Salaries May 2025
20/05/2024	Water Plus	35	84.60		Water
20/05/2024	PFA Consulting	37	1,200.00		Prison legals
20/05/2024	Euro Digital Systems	38	64.63		Photocopier
20/05/2024	JRB Enterprise Ltd	39	528.00		Dog bags
20/05/2024	Lancashire Wildlife Trust	40	960.00		Wild wet area
20/05/2024	JDH Business Services Ltd	41	501.60		Internal Audit
20/05/2024	C&W Berry Ltd	42	175.18		Stone & Soil
20/05/2024	Pole Green Nurseries	43	30.50		Bedding plants
20/05/2024	TESCO	44	15.01		Fuel
21/05/2024	RBS Bank	45	1.05		Bank charges
30/05/2024	British Telecom	46	265.02		Telephony
30/05/2024	HMRC	47	1,668.22		Tax & NI May 24
31/05/2024	Amberol Limited	48	1,621.10		Troughs Allotment
31/05/2024	Shoemaster	49	32.75		Keys
01/06/2024	Easy Websites	50	118.80		Website & Emails
01/06/2024	Chorley Business & Technology	51	461.76		Office rental
01/06/2024	EE Mobile & Broadband	52	100.70		Mobiles
01/06/2024	Sports Direct	53	37.98		PPE
03/06/2024	SSE Energy Solutions	54	0.09		Electricity - S'Pt Rd
03/06/2024	White Hinge Ltd	55	31.17		First Aid
03/06/2024	Amazon	56	21.99		HSE poster
03/06/2024	One Retail Group Ltd	57	29.99		First aid
07/06/2024	Landlife Wildflowers	58	131.99		Seeds
08/06/2024	Lebara Mobile	59	1.48		Mobile
10/06/2024	Peoples Pension	60	261.25		Pensions
10/06/2024	SoloPress Printers	61	30.47		Printing
11/06/2024	B&Q DIY	62	10.00		Hardware
20/06/2024	Lancashire County Council	63	92.88		Stickers dog waste
20/06/2024	C&W Berry Ltd	64	215.62		Hardware
20/06/2024	Highfield Plant Svs Ltd	65	155.60		Bedding plants
20/06/2024	Pole Green Nurseries	66	133.98		Plants
20/06/2024	Pole Green Nurseries	67	13.09		Plants
20/06/2024	Various	68	50.00		Lockers
20/06/2024	Various	70	8,011.59		Salaries June 2024
20/06/2024	HMRC	71	1,711.51		Tax & NI June 2024 salaries
20/06/2024	TESCO	72	28.14		Fuel
20/06/2024	Pole Green Nurseries	73	70.66		Plants
21/06/2024	RBS Bank	69	3.85		Charges
Total Payments			39,704.43		